

# Florissant Valley Fire Protection District

661 St. Ferdinand Street  
Florissant, Missouri 63031



**DAN LUBIEWSKI**  
*Director*

**MIKE MAHAFFY SR.**  
*Director*

**BOB CARMACK**  
*Director*

**JASON HOEVELMANN**  
*Chief of Department*

## Regular Meeting of the Board of Directors of March 24, 2020

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Bob Carmack, and Mike Mahaffy, Chief Jason Hoevelmann, Battalion Chief Russ Kleffner, Union Shop Steward Brian McHugh, Attorney Dan Bruntrager, and Office Manager Patty Loeschner. Accountant Rick Rognan arrived at 7:55 a.m.

### Minutes

Director Mahaffy made a motion, which was seconded by Director Carmack to approve the Regular meeting minutes and the Executive meeting minutes from March 10, 2020 and the Special meeting minutes from March 13, 2020. All Directors voted in favor of this motion.

### Hearing From Citizens

None.

### Department Reports

Chief Hoevelmann reported the following:

- Training: Crews have been reviewing the Safety Plans for the Covid 19.
- An update was given on the Apparatus maintenance.
- The Run Summary Report for the time period of March 8<sup>th</sup> through March 14<sup>th</sup> was read. A total of 128 Fire and EMS and 201 Ambulance calls were ran.
- The Run Summary Report for the time period of March 15<sup>th</sup> through March 21<sup>st</sup> was read. A total of 124 Fire and EMS and 166 Ambulance calls were ran.

### Directors Report

Director Lubiewski thanked all the employees for their hard work and hopes everyone stays safe.

Director Carmack said he had to call the ambulance and thanked Firefighters Adam Feise and Mike Mahaffy, Jr for their help.

Director Mahaffy thanked the employees for their hard work and asked for a moment of silence for retired Firefighter Dave Gentry.

The Treasurer's Report for March 24, 2020 was presented. The General Fund had expenses which totaled \$190,479.54; the Ambulance Fund expenses of \$5,539.64; the Capital Improvements Fund expenses of \$5,696.86; the Payroll Fund expenses of \$240,160.91; the Pension Fund expenses of \$87,839.25; and the Vision Fund expenses of \$3,332.61. There were no expenses for the Debt Service, Dispatch, or Retiree Medical Funds. There was a motion made by Director Carmack, which and seconded by Director Mahaffy to approve these bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

#### Local 2665 Shop Report

None.

#### Attorney's Report

Attorney Bruntrager reported that Board Meetings are allowed to be done remotely. He also reported on the Family First Corona Virus Act.

#### Unfinished Business

Chief Hoevelmann reported that we have moved some equipment to the new Storage Facility and that we have changed the door code on the Facility.

#### New Business

Battalion Chief Kleffner gave an update on the Apparatus maintenance. Ford is only willing to pay \$4,000 of the \$20,000 cost for a new engine. Discussion followed. We will proceed with the remount of the ambulance. 4034 has been taken out of service due to the severe rust. Discussion followed.

Chief Hoevelmann reported the following:

- The status of future Board meetings was discussed. At this time, the Board will still be coming in for the meetings and we will continue to spread out in the training room for the meetings.
- Chief Hoevelmann would like the Office Manager and Secretary to work from home as much as possible during the Covid 19 pandemic. The Board approved this.
- An update was given on the Covid 19 pandemic. Chief Hoevelmann recommended amending the 2020 Budget to include \$7,000 for continuity of operations. Director Mahaffy made a motion, which was seconded by Director Carmack to approve the amended budget for 2020, which includes \$7,000 for continuity of operations. All Directors voted in favor of this motion.

Accountant's Report

Accountant Rick Rognan presented the February Financial Report.

With no further business to come before the Board, there was a motion made by Director Lubiewski, which was seconded by Director Mahaffy to adjourn this meeting. All Directors voted in favor of this motion. The meeting adjourned at approximately 8:22 a.m.

Florissant Valley Fire Protection District,



Mike Mahaffy - Secretary - Fire Board of Directors