

Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031



DAN LUBIEWSKI
Director

MIKE MAHAFFY SR.
Director

BOB CARMACK
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of October 10, 2023

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, and Bob Carmack, Fire Chief Jason Hoevelmann, Chief Medical Officer Mark Flauter, Battalion Chief Russ Kleffner, Battalion Chief Jason Dauster, Shop Steward Captain Brian McHugh, Firefighter Mark Waller, Firefighter Joe Grotha, AJ Stoll and Keith Kowalczyk from Ekon Benefits, and Office Manager Laura McIntosh.

Minutes

Director Mahaffy made a motion to approve the Regular and Executive Meeting minutes from October 3, 2023, which was seconded by Director Carmack. All Directors voted in favor of this motion.

Hearing from Citizens

None.

Pension Actuarial Report

AJ Stoll and Keith Kowalczyk from Ekon Benefits provided informative guidelines for defining the District's investment policy, developed written communication process between Board of Directors and advisors/managers for measuring and evaluating the performance of the plan. A discussion followed.

Department Reports

Chief Hoevelmann presented the Run Report for the week of October 1 – October 6, 2023. There were a total of 104 fire and EMS calls and 242 ambulance calls.

Chief Hoevelmann presented the following:

- Apparatus Report
- Training Report:
 1. School Drills – Fire Prevention Week
 2. MACTAC
 3. Live Burns

Directors Report

The Treasurer's Report for October 10, 2023 was presented. The General fund expenses of \$36,235.74; the Ambulance fund expenses of \$2,967.50; the Vision fund expenses of \$975.78; the Capital Improvement fund expenses of \$7,610.77 and the Payroll expenses of \$389,181.49. There were no expenses for Dispatch, Debt Service, Pension or Retiree Medical. There was a motion made by Director Carmack, which was

seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Local 2665 Shop

Captain McHugh provided a reminder for the second Haunted House provided by FVFPD Community Outreach will take place on Friday the 13th of October and the FVFPD Christmas party is scheduled for December 9th at Cugino's. A discussion followed.

Accountant's Report

None.

Attorney's Report

None.

Unfinished Business

Captain McHugh provided an update regarding the renovations at House 1 stating that the bathroom shower tiles and vanities will be going in this week and then the painting will begin, which is the last item that must be completed before the end of the project.

New Business

Chief Hoevelmann informed the Board that the 7 new laptops have been installed in each of the apparatus while the old units were removed. Chief Hoevelmann requested that the laptops be scrubbed of all the FVFPD data and donated to North County Fire and EMS. Director Mahaffy made a motion, which was seconded by Director Carmack to move said computers to surplus property for the purpose of donating once they have been scrubbed for privacy. All Directors voted in favor of this motion.

Firefighter Balmes reported that there are a couple pieces of weight equipment that have been left over from the renovations to House 1 and requested that they be declared surplus for the purpose of a bidding process to be sold. Director Carmack made a motion, which was seconded by Director Mahaffy to declare the leftover weight equipment to be surplus for the purpose of selling said items. All Directors voted in favor of this motion.

Battalion Chief Kleffner reported that the old 4005 has been replaced and reported that this apparatus has reached the end of its usefulness at FVFPD. Battalion Chief Kleffner has requested that this vehicle be declared surplus for the purpose of listing on the GovDeals website to be sold. Director Carmack made a motion, which was seconded by Director Mahaffy to declare the old 4005 surplus for the purpose of listing for sale on the GovDeals website. All Directors voted in favor of this motion.

Battalion Chief Kleffner reported that there is no timeline at this point regarding the completion of the chassis currently on order for remounting an ambulance. A discussion followed.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 8:28 a.m.

Florissant Valley Fire Protection District,

A handwritten signature in blue ink, appearing to read "Mahaffy", written over the printed name.

Mike Mahaffy, Sr. – Secretary – Fire Board of Directors