

Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031



DAN LUBIEWSKI
Director

MIKE MAHAFFY SR.
Director

BOB CARMACK
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of November 14, 2023

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, and Bob Carmack, Fire Chief Jason Hoevelmann, Fire Marshal Cliff Robinson, Chief Medical Officer Mark Flauter, Battalion Chief Rob Carroll, Battalion Chief Jason Dauster, Shop Steward Captain Brian McHugh, and Office Manager Laura McIntosh.

Minutes

Director Mahaffy made a motion to approve the Regular and Executive Meeting minutes from November 7, 2023, which was seconded by Director Carmack. All Directors voted in favor of this motion.

Hearing from Citizens

None.

Department Reports

Chief Hoevelmann presented the Run Report for the week of November 5 – November 11, 2023. There were a total of 80 fire and EMS calls and 202 ambulance calls.

Chief Hoevelmann presented the following:

- Apparatus Report
- Training Report: Urban Boat Training

Directors Report

The Treasurer's Report for November 14, 2023 was presented. The General fund expenses of \$32,815.69; the Ambulance fund expenses of \$32,137.16; the Capital Improvement fund expenses of \$1,823.25, the Vision fund expenses of \$1,412.21; and the Retiree Medical fund expenses of \$925.61. There were no expenses for Dispatch, Debt Service, or Payroll. There was a motion made by Director Carmack, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Local 2665 Shop

None.

Accountant's Report

None.

Attorney's Report

None.

Unfinished Business

Fire Marshal Robinson provided an update regarding the renovations at House 1, after the walkthrough there were a few items that were needing to be touched up and/or replaced. Once these take place, the job will be complete.

Fire Marshal Robinson provided an update for the repairs at House 3, there was a discussion regarding needs for duct cleaning, HVAC and future renovations.

A discussion regarding bids for Bi-fold doors at House 3 took place where it became clear that the bids received were for a different door than expected. There was a recommendation to table this item due to updating bid requests regarding the materials of the doors. The Board of Directors agreed.

New Business

Chief Hoevelmann submitted the Health Insurance renewal proposal from Cigna which includes a 4.1% increase and a refund for administrative fees. Director Carmack made a motion, which was seconded by Director Mahaffy to approve the Health Insurance renewal proposed as written by Cigna. All Directors voted in favor of this motion.

Chief Hoevelmann submitted two Property and Casualty proposals from One Digital and Assured Partners. There was a discussion regarding customer service, claims and premiums. Director Mahaffy made a motion, which was seconded by Director Carmack to approve the Property and Casualty renewal from Assured Partners for \$125,866. All Directors voted in favor of this motion.

Chief Hoevelmann informed the Board that the old 4004 has reached the end of its usefulness to the District and requested that it be declared surplus property to place for sale on GovDeals. Director Mahaffy made a motion, which was seconded by Director Carmack to declare the old 4004 as surplus property to place the vehicle for sale. All Directors voted in favor of this motion.

A motion was made by Director Mahaffy, which was seconded by Director Carmack that in accordance with RSMo 610.021 (1), (3), (9), (11) and (13) that the Board would amend the Board Meeting Agenda and go into closed Executive session to discuss legal and personnel matters. All Directors voted in favor of this motion.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 7:59 a.m.

Florissant Valley Fire Protection District,



Mike Mahaffy, Sr. – Secretary – Fire Board of Directors